Setting a Zoom
(Applicable to all MX, CX, and X models)

Customizing your copy gives you an array of options. Among them, users have the option of zooming in or out on the document they are copying.

Using the zoom feature is beneficial to anyone who needs a copy enlarged or shrunken. The Lexmark allows users to shrink copies to 25% their original size, or enlarge the document up to 400% its original size.

Using the Zoom Feature:

1. Select the 'Copy" icon from the main menu.
2. Select the 'Copy From' and 'Copy To' fields and manually change them to your specific needs.

*The user will need to specify the size of paper they are using so the device can zoom accordingly. If the 'Copy From' and 'Copy To' fields are set as 'Auto-Sensing', the option to zoom will remain unavailable for users.

3. Select the '+' or '-' icon to either zoom in or out of your document. As well, users have the option of selecting the current size to be taken to a screen of default percentages. At this screen, they will find 6 preset amounts that they can choose from.
4. When you are satisfied with your zoom, select 'Copy It' in the bottom right hand corner of the screen.

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