

Changing Toner Cartridges

Changing your toner cartridge is one of the most important things for a user to know. The moment toner begins to show signs of fading, users need to know how to replace the cartridge to ensure that their device continues to produce top quality copies.

Lexmark devices use toner cartridges that last for quite a long time. However, they do not last forever. That is why it is important for users to know how to change the toner cartridge to ensure that there is no hiccup in office productivity.

Changing the Toner:

1. Open the front door using the handle located just above the 'Lexmark' logo.
2. Use the handle to slide the old toner cartridge out of the machine.
3. Guide the new toner cartridge into the device using the green arrows on the inside of the machine.
4. Slide the new cartridge deep inside the device until you feel it lock.
5. Close the door once you have finished.

