## **Changing Waste Toner Bottle**







\*\*Before proceeding, ensure you have a new waste toner bottle to use. Contact OE Service at 519-685-1999 to order one if needed.

1. Locate the slim panel door on the lower left side of the device (in red circle)

2. At the top of the panel, there is a ledge for your finger to catch; pull the panel down to open.

- 3. Slide the clear plastic container out of the cavity and place the black cap onto the open hole. (If there is no cap, then cover with tape.
- 4. Insert the new waste toner bottle and close panel.